



**NEW YORK CITY  
COLLEGE OF  
TECHNOLOGY**

**Program Memorandum of Understanding**

*between*

*APPAREL TECH. ENGINEERING*

**William H. Maxwell Career & Technical Education High School  
New York City Department of Education  
145 Pennsylvania Avenue, Brooklyn, New York 11207**

*and*

**New York City College of Technology  
Department of Business  
300 Jay Street, Brooklyn, New York 11201**

**2017-2022**

**General Information:** This program articulation agreement is intended to facilitate the award of credit/exemption by New York City College of Technology for study in William H. Maxwell's Apparel Tech Engineering program. The fundamental premise of this agreement is to allow those students who have successfully completed these courses to continue their education at New York City College of Technology and earn an Associate's degree or its equivalent in the career, technical, or trade subject area.

**General Requirements and Limitations**

Admission to New York City College of Technology under this agreement will be subject to the following requirements:

1. Completion of high school diploma and completion of the Apparel Tech Engineering sequence at Maxwell CTE High School.
2. Registration at New York City College of Technology within one year of high school graduation in the Business Department's BS program in the Business and Technology of Fashion.
3. Students who do not meet the placement criteria in mathematics, reading, and writing are not eligible for this memorandum of understanding. Students who enter City Tech and successfully complete remedial course work to satisfy these requirements may be considered for the Advanced Standing waivers as described below.

**Advanced Standing**

Applicant will be given advanced standing by waiving the following NYCCT courses with appropriate assessment scores as indicated in the chart below.

Maxwell CTE High School	Fashion Marketing Equivalent	New York City College of Technology Articulated Credit	Maxwell Assessment Method
Design Workshop 1 & 2	BUF 2400 Product Development in the Fashion Industry*	Exemption	Grade of 85 or higher
CTE Endorsed Diploma	BUF 2400 Product Development in the Fashion Industry*	Exemption	Passing: NOCTI (written) Participation in Fashion Show Written Exit Research Paper

\*Students may receive the exemption for BUF 2400 by fulfilling either the course or the Endorsed diploma

Advanced standing does not provide college credit for previously high school courses, but it recognizes that the student has had prior exposure to introductory concepts within the discipline. Students that receive advanced standing for BUF 2400 (3 credits) will be required to take an additional 3-credits of electives offered by the Business Department in order to satisfy graduation requirements.

**Department of Business**

New York City College of Technology

and

**William H. Maxwell Career & Technical Education High School**

New York City Department of Education

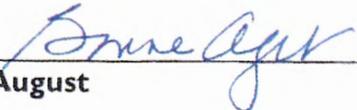
The Department of Business at New York City College of Technology agree to collaborate with William H. Maxwell Career & Technical Education High School's Apparel Tech Engineering Department as follows:

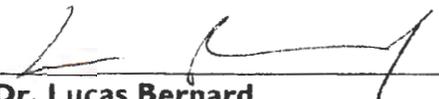
- Curriculum Review
- Recruitment to Fashion Marketing Department (ex: articulation assemblies, field trips)
- Membership on Advisory Commissions
- Membership on Self Study Team
- Planning for high school programs in Apparel Tech Engineering
- Advisement for incoming students
- Career information and support
- Assistance in developing College Now and/or Work Based Learning affiliations in the field

The roles and responsibilities of William H. Maxwell Career & Technical Education High School's Apparel Tech Engineering Department:

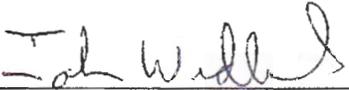
- Ensure that students' in the Apparel Tech Engineering program are in college prep and/or College Now courses;
- Ensure that students' in the Apparel Tech Engineering program have completed the CTE sequence and pass all three areas of the technical assessment;
- Provide a career guidance program in grades 9 – 12 that allows students to make informed career choices in the areas related to careers in education;
- Support students' efforts towards achieving their academic and career goals through the use of intensive advisement and appropriate interventions;
- Arrange for representatives from the Fashion Marketing Department to speak with Apparel Tech Engineering students about college opportunities;
- Design, review and upgrade curriculum and program standards that will provide a smooth transition from high school programs to post-secondary programs.
- Name a faculty representative to serve as a member of the Fashion Marketing Department's Advisory Commission.

*Required signatures on next page*

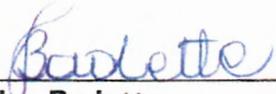
 10/27/16  
**Dr. Bonne August**  
Provost  
New York City College of Technology

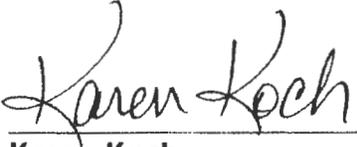
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**Dr. Lucas Bernard**  
Chair, Department of Business  
New York City College of Technology

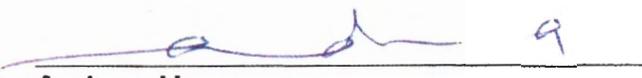
**Agreement Accepted for The New York City Department of Education by:**

  
**John Widlund**  
Executive Director, Career & Technical Education  
Office of Postsecondary Readiness  
NYC Department of Education

11/9/16  
Date

  
**Jocelyn Badette**  
Principal  
William H. Maxwell CTE High School

  
**Karen Koch**  
CTE Director/Articulation Coordinator  
William H. Maxwell CTE High School

  
**Andrew Uwa**  
Assistant Principal, Cosmetology and Apparel Tech Engineering  
William H. Maxwell CTE High School